

JUNIOR STATE CUP 2024 CONDITIONS OF ENTRY

TO BE READ IN CONJUNCTION WITH THE [QTF GENERAL CONDITIONS OF ENTRY \(2023\)](#)



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2024 GENERAL INFORMATION

EVENT CONTACTS

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IMPORTANT DATES

**Detailed breakdown with outcomes/sanctions can be found in [Appendix 1](#)*

DATE	ITEM
Tuesday 5, March 2024	» Conditions of Entry released. » Team Nominations Opens » Referee Nominations Opens
Monday 22, April 2024	» Team Nominations Closes » Referee Nominations Closes » Affiliate Tent Request Due » Affiliate Parking Request Due
Wednesday 24, April 2024	» Individual Registration Opens – Referee, Player, Coach, Team Manager
Monday 20, May 2024	» Individual Referee Registration Closes for Team Validation
Thursday 6, June 2024	» Draw Structure Released
Monday 17, June 2024	» Individual Registration Closes (Player, Coach, Team Manager) » Individual Refund Deadline
Tuesday 18, June 2024	» Information Booklet Released
Friday 21, June 2024	» Play by the Rules – Online Training Completion Due » Affiliate Information Pack sent out
Wednesday 26, June 2024	» Affiliate Briefing » Draw updated in MySideline
Friday 28, June 2024	» Final playing shirt numbers to be entered in MySideline
Wednesday 3, July 2024	» Tournament Check-In



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1. INTRODUCTION

EVENT OBJECTIVES

The **Junior State Cup (JSC)** purpose is to “**Develop a love of Touch Football for life”!**

JSC is the premier touch football junior event for Affiliates in Qld, designed to foster fun and promote an inclusive touch football experience. JSC is focused on Junior athlete development, alongside coach and referee development and participation opportunities.

It is important for all Affiliates and their members to have an opportunity to compete at JSC and therefore the event has been created to provide the following outcomes and deliverables. These will be the guiding principles for decisions made by Queensland Touch Football (QTF) and the events team in delivery of the event.

- › Provide a safe and enjoyable participation event for all involved including players, coaches, team officials, referees, spectators, and staff to share the experience of touch football.
- › Provide opportunities for development and the ability for all players to participate.
- › Provide a high level of competition with a focus on athlete welfare.





2. ADMINISTRATION INFORMATION

2.1 VENUES & DATES

2.1.1

The venue for the 2024 Junior State Cup will be:

- > **Redland Showgrounds (Norm Price Park)**
Cleveland, QLD

Offsite parking will be:

- > **Henry Ziegenfusz Park**
Fitzroy Street, Cleveland, QLD

**a shuttle bus service will be regularly available to the fields*

2.1.2

The 2024 Junior State Cup will be held over the following days:

- > **Thursday 4 July 2024** – Day 1
- > **Friday 5 July 2024** – Day 2
- > **Saturday 6 July 2024** – Day 3 (Finals)

2.1.3

The following functions will be conducted prior the competition.

AFFILIATE BRIEFING – Wednesday 26 June 2024

- > **Where:** Microsoft Teams (a link will be sent to Affiliate Coordinators closer to the date)
- > **When:** 5:30 PM – 7:00 PM
- > **Who:** Affiliate Coordinators

TOURNAMENT CHECK-IN – Wednesday 3 July 2024

- > **Where:** TBC
- > **When:** U10 and U12 Divisions - 4:30 PM – 5:00 PM
U14, U16 and U18 Divisions - 5:30 PM – 6:00PM
- > **Who:** Team Managers

2.2 DIVISIONS

2.2.1

The following divisions will be run at the 2024 JSC. Affiliates are to nominate teams into Divisions during the online registration process.

BOYS	GIRLS
Under 10 Boys - Challenge Division	Under 10 Girls - Challenge Division
Under 10 Boys - Development Division	Under 10 Girls - Development Division
Under 12 Boys - Challenge Division	Under 12 Girls- Challenge Division
Under 12 Boys - Development Division	Under 12 Girls - Development Division
Under 14 Boys	Under 14 Girls
Under 16 Boys	Under 16 Girls
Under 18 Boys	Under 18 Girls



- > Divisions will be reviewed and confirmed once entries have closed.
- > QTF will have full discretion to accept a team into either Development or Challenge divisions.
- > A minimum of five (5) teams are required to deem a division viable. If there are four (4) or less teams nominated, then those teams will be invited to join with the next closest division as determined by QTF.
- > If a team(s) withdraws after the close of nominations, causing a viable division to become unviable, the division may still go ahead under a different format at QTF's discretion.

U10/U12

- > U10/U12 Development Divisions aim to foster the development of players, without a win at all cost mentality, promoting fun, enjoyable and positive experiences for developing players of all abilities.
- > There will be **NO** finals, ladders, or medals in Development Divisions.
- > Entry to U10/U12 Challenge and Development Divisions will be determined, as follows:

Division Criteria (U10/U12)	Challenge Division	Development Division
Affiliates with 2* Teams (Per Division)	1 st and 2 nd Team	On request & approval
Affiliates with 1 Teams (Per Division)	On request & approval	1 st Team

**Please see section 3.2.3 in relation maximum number of teams.*

- > Affiliate Coordinators can request in writing for consideration to be included/excluded from a Division based on their assessment of Affiliate team.
- > QTF may move an Affiliate Team(s) between divisions as necessary.
- > QTF reserves the right of final decision for the inclusion/exclusion of Affiliate team in either Division, based on draw requirements and any other competition considerations.

U14/U16

- > Dependant on team nominations, all teams will compete in one (1) single Division on Day 1. To accommodate this, local Affiliates may be asked to compete on the Wednesday evening (July 3rd). Affiliates will be notified of this after Team Validation.
- > After the completion of Day 1, teams will be separated into (2) two Divisions, the Championship and Challenge Division. Divisions will run independent of each other on Day 2 and Day 3.
- > The number of Teams in each of the Championship and Challenge Division will be dependent on the nominated number of teams, field availability, timeslots, and Referee availability.
- > If team demand is too great, QTF will remove the single (1) Division on Day 1 and split teams across Championship and Challenge Division. QTF reserves the right of final decision of team placement in this case.
- > There will be finals in both Championship and Challenge Divisions and medals will be presented to winners and runners up in both Divisions.
- > There will be no cross over between the Championship and Challenge Divisions.

2.2.2 Divisional Rules/Guidelines

- › Male players can only be nominated for male divisions and female players vice versa.
- › Players are only permitted to participate in one division at the event.
- › Players are **NOT** permitted to move between divisions or change teams within any Affiliate during the competition.

Under 12 – 18 Divisions

- › U12 to U18 divisions will follow the Team Composition rules outlined in the **Touch Football Rules - 8th Edition (Appendix 5)**
- › **Maximum of 14 registered players**

Under 10s Division

The following amended rules apply to the Under 10 years division only:

- › **Maximum of 12 registered players**
- › Five (5) players on field at any one time
- › **Field Size** – The playing field size is to be 50m x 35m
- › **Acting half** – the acting half cannot run with the ball they must pass the ball to another player.
- › **Defense** – the defense cannot move up until the first receiver has caught the ball.

2.3 AGE RESTRICTIONS

2.3.1

QTF is committed to ensuring all Affiliates have an equal opportunity to participate in the Junior State Cup, while promoting long term athlete development and participation growth within each age group within Affiliates.

QTF recognises there are a range of factors influencing the ability of under-age players to participate within teams entered into the competitions above the player's age group. These factors include the individual's physical and social/psychological/emotional development, fitness/athletic ability, skills, and tactical capability.

To encourage increased participation across all age groups, QTF prioritises player participation in their own age group at state level competitions and aims to limit participation of players who are significantly younger replacing players who are within the age group.

The following Age Restrictions apply at the 2024 Junior State Cup:

Division	Top Age	Bottom Age
Under 10 Boys/ Girls	Born in 2014	Born in 2016
Under 12 Boys/ Girls	Born in 2012	Born in 2013
Under 14 Boys/ Girls	Born in 2010	Born in 2011
Under 16 Boys/ Girls	Born in 2008	Born in 2009
Under 18 Boys/ Girls	Born in 2006	Born in 2007

Proof of Age

- › It is the responsibility of the Affiliate Coordinator to ensure all players meet the age requirements to play in their selected age division.
- › QTF may ask an Affiliate to provide proof of age for a player(s) within one or more of their nominated teams.
- › Failure to provide such evidence may result in the team(s) disqualification from the event.
- › Acceptable documentation includes Birth Certificate, current Passport, current School Identification and/or Driver's License.



2.4 QTF APPAREL LICENCING

2.4.1 All Affiliate uniforms **must comply** with any QTF Apparel Licencing Regulations and QTF Uniform Guidelines that are in place for the event that Affiliates have entered.

The QTF logo will be required on all Affiliate uniforms participating at the Junior State Cup.

Only licenced QTF Apparel Suppliers are authorised to utilise the QTF Logo. A list of authorised QTF Apparel Suppliers, Apparel Licencing Regulations and Uniform Guidelines can be found in [Appendix 4](#).

To assist, QTF has create a Member Brand & Uniform ([Appendix 4](#)) form which Affiliates will need to submit by **Friday 5 April 2024**. This will allow QTF to work proactively with Affiliates to ensure regulations can be met.

Any Affiliate team uniform which does not comply with the requirements outline above, may be stripped competition points, or disqualified and removed from the competition completely. Participation in future QTF events may also be considered for any Affiliate in breach.



3. AFFILIATE COORDINATOR INFORMATION

3.1 AFFILIATE COORDINATOR RESPONSIBILITIES	
3.1.1	<p>Affiliates who are unable to fulfil the requirements outlined in these conditions of entry will unfortunately be unable to participate in the event.</p> <p>All Affiliate Coordinators will upon nominating a team(s) accept and agree to abide by,</p> <ul style="list-style-type: none">› JSC Conditions of Entry.› TFA Member and Participant Declaration.› TFA Code of Conduct.› TFA Social Media Community Code› QTF General Conditions of Entry› QTF Social Media Policy› QTF Child & Youth Risk Management Strategy› QTF Uniform Guidelines <p>Copies of the documents are available in Appendix 4 and Appendix 5.</p> <p>It is the responsibility of the Affiliate Coordinator to ensure ALL teams and referees are informed of any updates and changes when notified by QTF.</p>
3.1.2	<p>Affiliate Online Briefing – Wednesday 26 June 2024</p> <ul style="list-style-type: none">› All Affiliate Coordinators MUST be in attendance.› Any Affiliate Coordinator not in attendance will incur a loss of 3 competition points to start the competition for each team registered.› A meeting link will be sent to Affiliate Coordinators.
3.2 TEAM NOMINATIONS	
3.2.1	<p>Nomination Eligibility</p> <ul style="list-style-type: none">› To be eligible to enter team(s) in any QTF event, the Affiliate must; be financial and compliant with QTF affiliation.› An Affiliate’s team may only comprise players in line with Section 4.2.1 and competing in an eligible competition outlined in Section 4.2.2.› Nominations will only be accepted from the Affiliate Coordinator <p>Team Nomination Requirements</p> <ul style="list-style-type: none">› Authorised Affiliate Coordinator contact and details.› Teams the Affiliate is entering into the event.› A qualified Referee, as outline in Section 4.1.3, registered for each nominated team.› Team Manager and Coach details <p>No team will be accepted to the competition if the above is not met within the designated timeframes.</p>
3.2.2	<p>Team Nomination Fees</p> <p>Team Nomination Fee for QTF Affiliated Associations is \$0.00 (GST inclusive) per team.</p>
3.2.3	<p>Maximum number of Teams</p> <p>An affiliate can nominate up to two (2) teams per division.</p>

- › QTF reserves the right to close team nominations prior to the nomination’s deadline, when team nominations are in excess of draw availability and venue capacity.
- › QTF will endeavor to ensure all complete Affiliate team nominations received by the deadline receive entry into the Queensland Junior State Cup.

Where Affiliates enter two (2) teams or more per division, the stronger of the teams will be known as Team A and other(s) known as Team B/ C etc.

- › An affiliate, via email to the Competition Lead, can request to nomination a third team for a division; however this will only be accepted at the suitability of the event.
- › Request must be in **prior** to the close of Team Nominations.

3.2.4 Team and Referee Nominations Open – Tuesday 5 March 2024

- › Affiliates can nominate teams and Referees through the link provided in [Appendix 2](#).
- › Affiliates are required to nominate **one (1)** Referee per nominated team.
- › Nominated Referees must be officiating at the Affiliate they wish to represent.
- › Nominated Referees must be of the required standard and qualification (**Sections 4.1.2 and 4.1.3**)
- › Nominated Referees must be able to be in attendance for **all 3 days** of competition and attend all required Referee meetings.
- › Referees who are nominated by their affiliate for Under 10 teams will be required to referee their affiliate team round games.

Team and Referee Nominations Close – Monday 22 April 2024

- › Team nominations will be deemed indicative and not confirmed until the required Referees are registered, and all team nomination requirements outlined in **Section 3.2.1** are met.
- › The number of team nominations confirmed for an Affiliate will only be equal to the number of registered referees.
- › If an Affiliate has less referees registered than teams nominated, QTF will prioritise team nominations starting from youngest and lowest age groups first up to the oldest.

Priority	Age/Division
- 1 st	- U10 Boys/Girls Development
- 2 nd	- U10 Boys/Girls Challenge
- 3 rd	- U12 Boys/Girls Development
- 4 th	- U12 Boys/Girls Challenge
- 5 th	- U14 Boys/Girls B
- 6 th	- U14 Boys/Girls A
- 7 th	- U16 Boys/Girls B
- 8 th	- U16 Boys/Girls A
- 9 th	- U18 Boys/Girls B
- 10 th	- U18 Boys/Girls A

Example: If an affiliate nominated a team in each age/division in the table yet only registered 6 Referees, then their two U16s and U18s teams would not be accepted into the competition.

- › Any Affiliate who has requested a third team will be considered separately to the priority list and only accepted at the suitability of the event.
- › No team nominations will be accepted after this date.

Individual Referee Registration Close and Team Validation – Monday 20 May 2024

- › Teams who have completed the team nomination requirements will be accepted and confirmed with successful entry to the competition.
- › Affiliates who have not met requirements will be notified and teams removed.

3.2.5 Once Team Nominations have been confirmed by QTF, the Affiliate Coordinator will be provided access into the back of end the Junior State Cup MySideline System to create the affiliate teams.



	<p>This access will allow Affiliate Coordinators to manage teams, individual nominations, and shirt number entry.</p>
3.2.6	<p>International/Interstate/Invitational Teams International/Interstate/Invitational teams may upon written request and approval of QTF be invited to participate in a QTF event. Additional Team Nomination and/or Player Registration fees may apply.</p> <p>International teams must be endorsed by their respective National Body and must provide evidence of their own insurance coverage as TFA insurance does not provide coverage.</p> <p>Invitational/ International teams are unable to accrue points, but teams must defeat them to earn maximum points and/or points for a draw.</p>
3.2.7	<p>An Affiliate conducting a competition not affiliated and financial with QTF is not eligible to enter a QTF event.</p>



4. INDIVIDUAL REGISTRATION REQUIREMENTS

4.1	REFEREE ELIGIBILITY & REGISTRATION
4.1.1	Nominated Referees must be registered and participating with the Affiliate they are nominated for, for eligibility and insurance purposes, having regularly officiated in the current and/or previous season.
4.1.2	Referee Eligibility Requirements: <ul style="list-style-type: none">> Must be 12 years or older (born in 2012).> Be available for ALL 3 days of the event and attend all required meetings.> Complete the individual online Referee registration by Monday 20 May 2024.> Referee/s are not permitted to play, coach, manage, select, or be involved in any other capacity. The Referee's first priority must be refereeing games they are appointed to.> Referees who are nominated to U10 and U12 teams will be required to referee these divisions.
4.1.3	Badge Accreditation <p>To conduct a quality State Event, all attending Referees must hold a TFA Referee Accreditation of Level 1 – 6 in “The Nest”.</p> <p>The following qualifications are applied for Divisions:</p> <ul style="list-style-type: none">> Under 10s/ 12s Divisions – Must be a Level 1 +> Under 14s/ 16s Divisions – Must be a level 2 +> Under 18s Division – Must be a Level 3 + (or Level endorsed for an upgrade)
4.1.4	Uniform <p>All referees must to wear the Official TFA referee on-field uniform, which includes the TFA pink shirt, choice of TFA black shorts or skirt and black socks (knee length, crew, or ankle socks).</p> <p>Referees can purchase the TFA Uniform shop https://touchfootballshop.com.au/</p>
4.1.5	Underage Referee <p>If any Association nominates a Referee that is under the age of 18 years, they must nominate a guardian (who also holds a current Blue Card and is linked to the Affiliate) to accompany the referee. Under no circumstances will QTF appoint a guardian to the said referee.</p>
4.1.6	Referee Registration <ul style="list-style-type: none">> Individual Referee Registration Fee: \$0.00> Individual Referee registration link will be made available on the Junior State Cup website (Appendix 2).> Individual Referee Registration Open – Wednesday 24 April 2024> Individual Referee Registration Close – Monday 20 May 2024
4.1.7	Upgrade Information <p>The 2024 Junior State Cup is a TFA Level 3 Referee Badge upgrade event.</p> <p>Referees seeking a TFA L3 Upgrade MUST,</p> <ul style="list-style-type: none">> Indicate, during online registration, if you wish to be considered for a TFA L3 upgrade.> Be endorsed by their Regional Referee Director



	<ul style="list-style-type: none"> > Accredited in the TFA NEST (if in doubt ask your Regional Referee Director) > Completed the TFA L3 Referee Badge Course by the close of the individual online Referee Registration – Monday 20 May 2024
4.1.8	<p>Referee Coaching Referees must apply via the online registration, and indicate they wish to receive referee coaching from one of the attending QTF Referee Panel during the event.</p>
4.1.9	<p>Whilst it is preferred that all Referees who attend the JSC represent the affiliate they officiate at, QTF understands that sometimes Affiliates may need to borrow Referees to achieve the required quota.</p> <p>Where an Affiliate needs to borrow referees from another Affiliate to meet quota, approval must be sought from their original Affiliate.</p>
4.1.10	<p>QTF must be notified immediately of all changes/updates to an Affiliates nominated Referee list.</p>
4.1.11	<p>All Referees will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none"> > JSC Conditions of Entry. > TFA Member and Participant Declaration. > TFA Code of Conduct. > TFA Social Media Community Code > QTF General Conditions of Entry > QTF Social Media Policy <p>A copy of the documents is available in Appendix 4 and Appendix 5.</p>
4.2 PLAYER ELIGIBILITY & REGISTRATION	
4.2.1	<p>Player Eligibility</p> <ul style="list-style-type: none"> > ALL Players MUST be a participating, financial member of the Affiliate they wish to represent, actively registered player (in the MySideline database), in the <u>Current</u> or <u>Previous Season</u>, as outlined in Section 4.2.2 > All players must have played a minimum of five (5) games: <ul style="list-style-type: none"> o In the one team o In the one division o In the one competition o In the same season; and o Within the Affiliate the player wishes to play for > To be deemed ‘financial’, the player must have no outstanding competition/registration fees within the Affiliated Association, Region and/or QTF. > Any player found to be ineligible will. <ul style="list-style-type: none"> o Prior to the Competition – Be removed from the team and unable to compete. o During the Competition – Be removed from the competition and their team may have competition points removed or be disqualified from the competition. o Post Competition – Affiliate, Team Officials, Parents and Players may incur penalties including financial penalty, individual/team/affiliate suspension from future QTF events, individual suspension from representative selection.

4.2.2 Current or Previous Season is defined by the following:

2024 QTF Event	Current Season	Previous Season
Junior State Cup	Season 1, 2024	Season 2, 2023

A season will only qualify if it meets the QTF minimum standard of a **weekly competition** running no less than ten (**10**) weeks based on one (1) round per week, before finals.

4.2.3 Dual Eligibility

If a player is dual qualified and meets the player eligibility criteria for more than one (1) Affiliate, they are eligible to apply for selection in the Affiliate of their choosing. The player may not nominate for selection at the same time within two Affiliates and can only nominate for selection in the second Affiliate if they have been unsuccessful in the original Affiliate.

Where the player has trialed for the first Affiliate, the player must request a release in writing from the first Affiliate to the new Affiliate.

An Affiliate can only deny a player release for the following reasons:

- › The player has been found to be unfinancial within the Affiliate.
- › The player has unresolved issuing relating to misconduct.
- › QTF has concerns regarding the release.

4.2.4 A player is strongly encouraged to play for their Affiliated Association (situated within the geographic area of the regional permit boundaries) in which the players principal place of residence is located.

4.2.5 Player Loan

The Player Loan process exists to give individuals the opportunity to participate at JSC where no opportunity exists through their registered Affiliate, however with some safeguards. The following guidelines will be utilised.

To be eligible a player must,

- › Meet all eligibility requirements in **Section 4.2.1**
- › Have made themselves available for selection for the Affiliate(s) they are registered with and been unsuccessful in gaining selection; or
- › their registered Affiliate has not nominated a team in the division they are eligible for

For an Affiliate to loan a player they must,

- › Using the Play Loan form (**Appendix 2**), request a release from **ALL** the Affiliates the Player is registered and eligible for.
- › The request must be approved **PRIOR** to the close of individual Player registrations (**Monday 17 June 2024**)
- › The Player **MAY NOT** register until the release is approved.
- › The Affiliate must provide **ALL** approved releases for Player Loans to QTF by **Monday 17 June 2024**

Any Player Loan that doesn't fulfil the requirements listed above will be **removed** from the Affiliate that wished to loan them **without refund**.

An Affiliate lending a Player can only deny a Player release for the following reasons:

- › The Player didn't make themselves available for selection
- › The Player turned down a position offered to them
- › The Player has been found to be unfinancial within the Affiliate
- › The Player has unresolved issuing relating to misconduct
- › QTF has concerns regarding the release.

QTF, in its sole discretion, may approve or block a request for a player loan.



4.2.6	<p>Player Registration</p> <ul style="list-style-type: none">> Individual Player Registration Fee: \$85.00 (GST Inclusive)> Individual Player registration link will be made available on the Junior State Cup website (Appendix 2).> Individual Player Registration Open – Wednesday 24 April 2024<ul style="list-style-type: none">o NOTE: Teams won't be visible for players to register to until an Affiliate has met ALL team nomination requirements.> Individual Player Registration Close – Monday 17 June 2024 <p>Individual Player Fees must be paid (in full) at the point of registration.</p>
4.2.7	<p>Late Registration</p> <p>If a Player doesn't register before the individual Player registration close date, the Affiliate Coordinator may request the opportunity for the Player to register late. Requests will only be accepted from the Affiliate Coordinator.</p> <p>If the request is approved by QTF, the late registrations will incur a <u>\$15.00 late fee</u>. The approval of any late registration request will be at the discretion of QTF and there is <u>no guarantee</u> that a request will be approved.</p>
4.2.8	<p>Player Withdrawal</p> <p>It is understood that circumstances may arise resulting in a Player/s having to withdraw from a Junior State Cup team.</p> <p>The Affiliate Coordinator must submit a written request for a refund of the registration fee to the Event Lead. <u>A \$10.00 administration fee will apply to any refund.</u></p> <p>Any player who withdraws after Monday 17 June 2024 may not be eligible for a refund.</p>
4.2.9	<p>Additional Players</p> <p>No Players can be added or deleted from team sheets once Affiliate Coordinators and/or Team Managers submit their final Team Sheets at Tournament Check-in.</p>
4.2.10	<p>Suspended Player/Participant</p> <p>A Player (or any other participant) who is serving a current suspension is NOT ELIGIBLE to enter a QTF event.</p>
4.2.11	<p>Interstate Player</p> <p>Players who do not meet the above eligibility criteria are NOT ELIGIBLE to participate in a QTF event without prior written consent from QTF and/or are part of an invited team.</p>
4.2.12	<p>Exemption Request</p> <p>An Affiliate may seek exemption from QTF, in writing, for a Player who has not met the above eligibility criteria, through injury, illness or other exceptional circumstance. QTF, in its sole discretion, may approve or deny a request and will consider each request on a case-by-case basis. There is <u>no guarantee</u> that a request will be approved.</p>
4.2.13	<p>All Players will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none">> JSC Conditions of Entry> TFA Member and Participant Declaration

	<ul style="list-style-type: none"> > TFA Code of Conduct > TFA Social Media Community Code > QTF General Conditions of Entry > QTF Social Media Policy <p>A copy of the documents is available in Appendix 4 and Appendix 5.</p>
<h3>4.3 TEAM MANAGEMENT ELIGIBILITY & REGISTRATION</h3>	
<h4>4.3.1</h4>	<p>Team Management refers to <u>Coaches</u> and <u>Team Managers</u> of the nominated Affiliate teams.</p>
<h4>4.3.2</h4>	<p>It is a requirement that each Affiliate keeps adequate records of the following for all Team Management and Support Staff (Affiliate Coordinator, Medical, Media and any other adults working with children) at JSC.</p> <ul style="list-style-type: none"> > Team Coaches <ul style="list-style-type: none"> o Coaching Accreditation o Play by the Rules Certification > Team Management & Support Staff <ul style="list-style-type: none"> o Working With Children ‘Blue Card’ <p>The Affiliate Coordinator must</p> <ul style="list-style-type: none"> > Ensure that all Team Management and Support Staff Blue Cards are linked to their organisation in the Blue Card Services Organisation Portal (Appendix 6)
<h4>4.3.3</h4>	<p>Working with Children Check (Blue Card) All Team Management and Support Staff will require a valid WWCC (Blue Card), as per QTF Events - General Conditions of Entry, where minors are involved in a Team.</p>
<h4>4.3.4</h4>	<p>Head and Assistant Coaches</p> <ul style="list-style-type: none"> > Minimum TFA Foundation Coaching Accreditation. > Head Coaches should be progressing towards a TFA Talent Coaching Accreditation. <p>Coaches must have an active accreditation in the TFA “The Nest” for the accreditation as above.</p>
<h4>4.3.5</h4>	<p>Play by the Rules – Online Learning Affiliate Coordinators and Team Management are also required to complete the following components from the Play by the Rules portal: www.playbytherules.net.au</p> <ul style="list-style-type: none"> > Harassment & Discrimination: Affiliate Coordinator/Coach/Assistant Coach/Team Manager > Complaints Handling: Affiliate Coordinator only > Child Protection: Affiliate Coordinator/Coach/Assistant Coach/Team Manager. <p>Upon successful completion of the components, a certificate will be sent to the individual.</p> <p>It is the Affiliate Coordinators responsibility to ensure the above is completed by all who are required to. Once this is done the Affiliate Coordinator must send copies of ALL completed training modules by Friday 21 June 2024.</p>
<h4>4.3.6</h4>	<p>Team Management Registration</p> <ul style="list-style-type: none"> > Individual Team Management Registration Fee: \$0.00 > Individual Team Management registration link will be made available on the 2023 Junior State Cup website (Appendix 2).



	<ul style="list-style-type: none">> Individual Team Management Registration Open – Wednesday 24 April 2024> Individual Team Management Registration Close – Monday 17 June 2024 <p>If an individual doesn't register before the individual Team Management registration close date, the Affiliate Coordinator may request the opportunity for that Coach or Team Manager to register late. If the request is approved by QTF, the late registrations will incur a <i>\$10.00 late fee</i>. The approval of any late registration request will be at the discretion of QTF and there is no guarantee that a request will be approved.</p>
4.3.7	<p>All Team Management will upon registration accept and agree to abide by,</p> <ul style="list-style-type: none">> JSC Conditions of Entry> TFA Member and Participant Declaration> TFA Code of Conduct> TFA Social Media Community Code> QTF General Conditions of Entry> QTF Social Media Policy> QTF Child & Youth Risk Management Strategy <p>A copy of the documents is available in Appendix 4 and Appendix 5.</p>
4.4	TEAM MANAGER RESPONSIBILITIES
4.4.1	<p>Player Shirt Numbers</p> <p>Team Managers must provide the final team shirt playing numbers through MySideline by Friday 28 June 2024.</p>
4.4.2	<p>Tournament Check-In</p> <p>Team Managers or Affiliate Coordinator must</p> <ul style="list-style-type: none">> Confirm their Final Team Sheets> Collect their JSC Team Ball <p>Date: Wednesday 3 July 2024 Venue: TBC</p> <ul style="list-style-type: none">> U10 and U12 Divisions ONLY<ul style="list-style-type: none">o 4:30 PM – 5:00 PM> U14, U16 and U18 Divisions ONLY<ul style="list-style-type: none">o 5:30 PM – 6:00PM <p>Teams that do not check-in may not be able to compete at the event.</p>
4.4.3	<p>Team Sheets</p> <p>The Team Sheet must be verified by QTF at the Tournament Check-in. A Team Sheet template can be found in Appendix 3.</p> <p>It's the responsibility of the person submitting the Team Sheet (Affiliate Coordinator / Team Manager) to ensure all team numbers and names are correct. Incorrect/ missing numbers after tournament check in must be manually updated by team management each game and may result in a fine.</p>



5. EVENT SPECIFIC INFORMATION

5.1 EVENT MANAGEMENT	
5.1.1	<p>The Event Lead in conjunction with the CEO (or delegate) will oversee all matters relating to the tournament and any decisions made will be final. Any matters not covered in the JSC or General Conditions of Entry will be determined by QTF, and their decision will be final.</p> <p>QTF have sole discretion to amend or waive compliance to the General and JSC Conditions of Entry when satisfied that special circumstances exist.</p>
5.1.2	<p>Anyone found to be behaving outside the TFA Member and Participant Declaration, TFA Code of Conduct and/or JSC Conditions of Entry can and will be asked to leave the venue by QTF.</p> <p>This includes but is not limited to; aggressive, threatening or verbally abusive behaviour, inappropriate language towards QTF staff, volunteers, contractors, match officials or other spectators, participants, and coaches.</p>
5.2 INFORMATION BOOKLET	
5.2.1	<p>A JSC information booklet will be sent to all participants/parents, referees, team managers and accredited volunteers registered for the event.</p> <p>This will also be available online via the JSC website.</p>
5.3 PLAYING RULES	
5.3.1	<p>The 8th Edition TFA Playing Rules will apply (Appendix 5), unless otherwise stated.</p>
5.3.2	<p>INTERCHANGE AREA (SUB BOX)</p> <p>U10s Division:</p> <p>The only personnel allowed in the Sub Box will be the twelve (12) players participating in the game the Coach, Assistant Coach and Team Manager that are included on the online time nomination. That is a maximum of fifteen (15) people. (This includes those players on the field).</p> <ul style="list-style-type: none">› Authorisation from QTF must be gained prior to the event for any other person(s) to be in the sub box area (includes extra officials such as a certified medical professional). <p>U12/U14s/U16s/U18s Division:</p> <p>The only personnel allowed in the Sub Box will be the fourteen (14) players participating in the game the Coach, Assistant Coach and Team Manager that are included on the online team nomination. That is a maximum of seventeen (17) people (This includes those players partaking on the field).</p> <ul style="list-style-type: none">› Authorisation from QTF must be gained prior to the event for any other person(s) to be in the sub box area (includes extra officials such as a certified medical professional).
5.3.3	<p>Ball size</p> <p>U10 & U12 divisions – Junior size U14, U16 & U18 divisions – Senior size</p>

5.4 MOVEMENT OF PLAYERS BETWEEN DIVISIONS	
5.4.1	In this competition players are unable to move between divisions, nor change teams within any affiliate at any stage throughout the competition.
5.5 FINALS ELIGIBILITY	
5.5.1	A Player must have played a minimum of one (1) round game to be eligible for the final series. Affiliate Coordinators must make a written request with any supporting documentation for any Player/s not fulfilling the criteria due to extenuating circumstances to the Competition Lead for consideration.
5.6 DRAW FORMULA	
5.6.1	After the close of nominations, an indicative draw will be distributed.
5.6.2	<p>QTF Draw Format</p> <p>The final format will not be confirmed until all team nominations are finalised, however QTF will, where appropriate, endeavor to have an extended finals series that provides for quarter finals or a similar system and reserved the right to amend the draw the format from time to time when required.</p> <p>QTF will endeavor to follow the below format:</p> <ul style="list-style-type: none"> > Preliminary Games – Round Robin format where possible > Finals Format <ul style="list-style-type: none"> o Quarter Finals will be used where possible. o Semi Finals will be used for all divisions. o Cross Over Semi-Finals will be placed to determine Grand Finalists where Pools are required.
5.6.3	<p>Final Draw</p> <p>A Final Draw will be distributed once all Teams and Match Official registrations are closed and draw formats confirmed. This will be distributed to all Affiliate Coordinators for distribution to relevant team contacts.</p> <p>QTF Tournament Management reserves the right to amend the draw when required. The final draw will be confirmed at the scheduled Tournament Check-In.</p>
5.6.4	<p>Competition Points</p> <p>For all round robin games, competition points will be awarded on the results obtained. The following points will be awarded:</p> <ul style="list-style-type: none"> > Win – Three (3) points > Draw – Two (2) points > Loss – One (1) point > Forfeit – Minus one (-1) points and a 5-0 loss for the offending team > Bye – Zero (0) points
5.6.5	<p>Finals Series Positions</p> <p>Will be determined as follows</p> <ul style="list-style-type: none"> > Highest Competition Points – if equal;

	<ul style="list-style-type: none"> > Difference (For and Against) – if equal; > Percentage – if equal; > Result of Round Game – if draw; > Most Trys For – if equal; > Least Trys Against – if equal; > Coin Toss
5.7 PLAYING TIMES	
5.7.1	<p>Round Games</p> <p>All round games in the event will be 14 minutes each way with a two-minute half time break, and five minutes between games.</p> <ul style="list-style-type: none"> > QTF reserves the right to alter duration of games based on any specific requirement and in the best interests of player welfare. <p>Finals Series Matches</p> <p>All final series matches will be 14 minutes each way with a two-minute half time break, and 10 minutes between games.</p> <p>There is no ‘time off’ for serious injury during any Round Matches or Finals.</p>
5.7.2	<p>All finals games will result in an outright winner. In the event of a drawn match at the end of full-time, a drop off will determine the match winner.</p> <p>Drop off protocol can be found in 8th Edition TFA Playing Rules (Appendix 5).</p>
5.8 FIXTURES & RESULTS	
5.8.1	<p>All Match Results will be updated on the JSC Website at the completion of each round. Link to this can be found in Appendix 2. They can also be viewed from the QTF App available for download.</p>
5.9 AWARDS & PRESENTATIONS	
5.9.1	<p>The following awards will be presented at the QTF Junior State Cup:</p> <ul style="list-style-type: none"> > Championship and Challenge Division Runners Up teams > Championship and Challenge Division Champions teams > Championship and Challenge Division Player of the Final > Championship and Challenge Division Finals Referee x3 > Kerry Norman & Scott Notley Awards > Carrol-Etherdon Small Affiliate Trophy > Bronwyn & Don Holland Medium Affiliate Trophy > Eggers-Mowles Champion Affiliate Trophy <p>Presentations:</p> <p>Presentations will be held on Saturday 6 July 2024 at the specified venue location. Teams will be required to assemble at the presentation area 10 minutes prior to the commencement of the presentation. A comprehensive presentation format will be provided prior to the event.</p>



5.10 CHAMPION AFFILIATE	
5.10.1	<p>The results of each division for each affiliate will be accumulated. The affiliate with the most points will be declared the Champion Affiliate.</p> <ul style="list-style-type: none">› Only one team per division will be eligible to earn points in the Affiliate Championship, whichever of the multiple entries finishes higher will be considered for Championship points.<ul style="list-style-type: none">• <i>For example:</i> If affiliate enters 3 teams in division– the team that finishes in the highest position will be awarded relevant championship points.
5.11 AFFILIATE TENTS & OTHER REQUIREMENTS	
5.11.1	<p>Affiliate Parking</p> <p>Given the venue layout at Redland Showgrounds (Norm Price Park), Affiliates will be given one (1) complimentary parking spaces within the venue. There will also be a drop-off zone close to Tent City to allow Affiliate to unload before parking.</p> <p>To confirm these, Affiliate Coordinators must submit the Parking Form (Appendix 2) by Monday 22 April 2024 to the Event Lead.</p>
5.11.2	<p>Tents</p> <p>Affiliates requiring tents must submit a completed Tents Request Form (Appendix 2) by Monday 22 April 2024 to the Event Lead.</p> <p>Affiliates submitting a Tent Request Form will have a quote through the event preferred supplier sourced.</p> <p>Tents will be organised by the Events Lead in conjunction with the supplier to best utilise the space available, along with the size & timing of the setup of the tent. Once a tent has been confirmed, an invoice will be sent to the Affiliate Coordinator for payment prior to arrival in Rockhampton.</p> <p>If an Affiliate wishes to source/setup their own Tent or Shade Area, prior approval from the Event Lead must be sorted, as placement of this structure will need to be confirmed before setup.</p> <p>Affiliates must ensure structures are secured appropriately as to manufactures guidelines.</p> <ul style="list-style-type: none">› Any Tent/Shade Area erected in an area deemed unsafe causing obstruction in the way, or not appropriately secured will be asked to be removed. <p>Tents are to be kept in a tidy manner during the event. At the end of the day the tent area MUST be left in a tidy manner. Excessive cleaning requirements will incur a \$100 cleaning fee for the Affiliate.</p>
5.11.3	<p>Gas and Naked Flame (Hot Coals) BBQs or similar heating device for Affiliates, Regions and Spectators are not allowed at the QTF Junior State Cup.</p>
5.11.4	<p>Ice Baths</p> <p>Ice baths will not be permitted at the event.</p>
5.11.5	<p>Provision of Food</p> <p>Many Affiliates and teams arrange lunches or snacks for participants during their touring levies and/or pooling groceries and food.</p> <p>It is important to note that handling food for groups can be a major risk factor with food poisoning or spoiling. Please visit www.foodstandards.gov.au for more information.</p>



Affiliates will be required to ensure all food is prepackage and discourage sharing of utensils, equipment, and food. Athletes should supply their own food and water at the event. Take away food options will be available to attendees.

5.11.6 COVID -19 PLANNING

Queensland Touch Football (QTF) are dedicated to providing a safe environment for all participants, Team Managers, officials, spectators and staff.

QTF will continue to work closely with the Queensland Government and local Public Health Authorities and abide by relevant restrictions to ensure the event is delivered in accordance with all COVID measures and provides a safe and enjoyable experience for all attendees.

Whilst not mandatory QTF encourage you to continue to promote COVID Safe measures, including:

If you are unwell

- DO NOT ATTEND – STAY HOME
- Observe GOOD HYGIENE at all times and use hand sanitiser and hygiene products, where provided.
- PHYSICAL DISTANCING should be observed where possible.
- Wear a FACE MASK if you're unable to maintain social distance.

COVID 19 restrictions are susceptible to changes and updates will be provided closure to the event date on any additional requirements.

6. QTF GENERAL CONDITIONS OF ENTRY

6.1 READ IN CONJUNCTION WITH JSC CONDITIONS OF ENTRY

6.1.1 Information regarding the following aspects of competition can be found in the QTF General Conditions of Entry (2023), including (but not limited to):

- > Rules
- > Forfeits
- > Determination of finals positions
- > Suspensions & Send offs
- > Score Sheets
- > Protests and Complaints
- > Communication with Referees (Coach-Referees)
- > Formal protests process and/or investigation of a breach
- > Force Majeure

The QTF Junior State Cup Conditions of Entry are to be read in conjunction with the QTF General Conditions of Entry which can be found at www.qldtouch.com.au.



APPENDICES

APPENDIX 1 - DETAILED IMPORTANT DATE REMINDERS

DATE	ITEM	POTENTIAL SANCTION/OUTCOME
Tuesday 5, March 2024	<ul style="list-style-type: none"> » Team Nominations Opens » Referee Nominations Opens 	
Friday 5, April 2024	<ul style="list-style-type: none"> » Member Brand & Uniform Submission Due 	<ul style="list-style-type: none"> » Affiliate team uniforms which do not comply with the requirements outlined above, may be stripped competition points, or disqualified and removed from the competition completely. Participation in future QTF events may also be considered for any Affiliate in breach.
Monday 22, April 2024	<ul style="list-style-type: none"> » Team Nominations Closes » Referee Nominations Closes » Affiliate Tent Request Due » Affiliate Parking Request Due 	<ul style="list-style-type: none"> » Teams not nominated by this date will not be accepted. » Affiliates who don't meet the referee quota will not have all teams accepted. » Affiliate tent(s) may not be approved or organised. » Affiliates may not have access to allocated parking
Wednesday 24, April 2024	<ul style="list-style-type: none"> » Individual Registration Opens – Referee, Player, Coach, Team Manager 	
Monday 20, May 2024	<ul style="list-style-type: none"> » Referee Individual Registration Closes for Team Validation 	<ul style="list-style-type: none"> » Affiliates who don't meet the referee quota will not have all teams accepted.
Thursday 6, June 2024	<ul style="list-style-type: none"> » Draw Structure Released 	
Monday 17, June 2024	<ul style="list-style-type: none"> » Individual Registration Closes (Player, Coach, Team Manager) » Individual Refund Deadline 	<ul style="list-style-type: none"> » Individuals not registered by this date may not be allowed to participate in the event. » After this date, refunds may not be given for individual withdrawal.
Tuesday 17, June 2024	<ul style="list-style-type: none"> » Information Booklet Released 	<ul style="list-style-type: none"> »
Friday 21, June 2024	<ul style="list-style-type: none"> » Play by the Rules – Online Training Completion Due » Affiliate Information Pack sent out 	<ul style="list-style-type: none"> » Individuals who haven't completed the online component may not be allowed to participate in the event
Wednesday 26, June 2024	<ul style="list-style-type: none"> » Affiliate Briefing » Draw released in MySideline 	<ul style="list-style-type: none"> » Any Affiliate Coordinator not in attendance will incur a loss of 3 competition points to start the competition for each team registered
Friday 28, June 2024	<ul style="list-style-type: none"> » Final playing shirt numbers to be entered in MySideline 	<ul style="list-style-type: none"> » Missing or incorrect playing numbers may result in the player being removed from the competition or financial penalty to the Affiliate
Wednesday 3, July 2024	Tournament Check-In	<ul style="list-style-type: none"> » Teams who fail to check-in will not be allowed to compete.



APPENDIX 2 - KEY 2024 JUNIOR STATE CUP LINKS

Refer to [Appendix 1](#) for close and due dates.

- › To nominations team and Referees to the 2024 QTF Junior State Cup please follow the link below.
[JSC Team & Referee Nomination Form](#)
- › Player Loan Form
[Player Loan Form](#)
- › To secure your **one (1)** complimentary Affiliate parking pass please submit the request form via the link below.
[JSC Affiliate Parking Form](#)
- › Tent Request Form
[JSC Tent Request Form](#)

Individual Registration Links

Refer to [Appendix 1](#) for dates registrations will be open and close.

- › To register as a **Referee** please follow the link below.
[Referee Registration Link](#)
- › To register as a **Player** please follow the link below.
[Player Registration Link](#)
- › To register as a **Coach** please follow the link below.
[Coach Registration Link](#)
- › To register as a **Team Manager** please follow the link below.
[Team Manager Registration Link](#)

Fixtures and Results

- › To view the 2024 Junior State Cup fixtures and results please follow the link below.
[Fixtures & Results](#)
- › Unofficial scoresheets for Team Managers to document their matches can be found [here](#).



APPENDIX 3 - 2024 JSC TEAM SHEET



Touch Football Teams & Score Sheet

Competition: 2024 Junior State Cup

Home Team

Coach _____

Asst. Coach _____

Manager _____

Final Score	
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No	Player's Name	1st Half	2nd Half	Injury	Sin Bin / Send Off	Games Played	Signature
Tally							
Captain's Signature							



APPENDIX 4 - QUEENSLAND TOUCH FOOTBALL DOCUMENTS

- › The **QTF Apparel Suppliers, Apparel Licencing Regulations and Uniform Guidelines** can be found [here](#).
- › The **QTF General Conditions of Entry (2023)** can be found [here](#).
- › The **QTF Social Media Policy** can be found [here](#).
- › The **QTF Child & Youth Risk Management Strategy** can be found [here](#).

APPENDIX 5 - TOUCH FOOTBALL AUSTRALIA DOCUMENTATION

- › The **TFA, Touch Football Rules – 8th Edition** can be found [here](#).
- › The **TFA Member and Participant Declaration** can be found [here](#).
- › The **TFA Code of Conduct** can be found [here](#).
- › The **TFA Social Media Community Code** can be found [here](#).
- › Access TFA online shop for **Referee Uniform** purchases [here](#).

APPENDIX 6 - BLUE CARD INFORMATION

- › Link to the [Blue Card Services Organisation Portal](#) for Affiliates to ensure that all Team Management and Support Staff Blue Cards are linked to their organisation
- › [QTF Child & Youth Risk Management Policy](#) details the standards, requirements and practices that apply to all employees and volunteers of QTF, its Member and Affiliated Associations and their Clubs working with or within the delivery of touch football to children and young people under the age of 18 years.



UNITE. INSPIRE. GROW.

Forward Thinking
Stronger Together
Leading with Humility
Passionately Proud
Leading with
Fostering Fun



Queensland
Government